

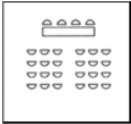
FFURFLEN LLOGI YSTAFELL YSTWYTH / YSTWYTH ROOM HIRE FORM

Cost Llogi / Hire Cost: **£20.00** yr awr/per hour

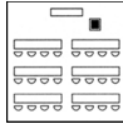
Os ydych yn sefydliad gwirfoddol cost llogi yw **£13.00** yr awr/If you are a charitable organisation, the hire cost is **£13.00** per hour.

Sefydliad gwirfoddol/Charitable organisation

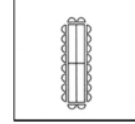
Gosodiad yr Ystafell/Room Layout:



Theatr/Theatre
(50 person)



Ystafell ddosbarth/Classroom
(22 person)



Cynhadledd/Conference
(16-24 person)

Dyddiad y Cyfarfod/Date of Meeting:

Amser y Cyfarfod/Time of meeting:

Dechrau/Start:
Gorffen/Finish:

Nifer mynychwyr/No of attendees:

Te/Coffi/Bisgedi £1.50 y person/Tea/Coffee/Biscuits
£1.50 per person

- Bore/Morning
 Cinio/Lunch
 Prynawn/Afternoon

Cyfanswm i ginio/Total for lunch:

Pa amser fydddech yn hoffi cinio/What time would you like lunch?

Nodwch pa fwydlen/Note which menu:
(Gweler dewisiadau/See choices)

- Bwydlen 1/Menu 1
 Bwydlen 2/Menu 2 (Cacennau/Cakes neu/or Ffrwythau/Fruit
 Bwydlen 3/Menu 3 (Cacennau/Cakes neu/or Ffrwythau/Fruit
 Bwydlen 4/Menu 4
 Botel ddŵr/Bottled Water - Nifer/Qty
 Sudd Oren/Orange Juice - Nifer/Qty

Nodwch unrhyw ofynion dietegol arbennig/Note any special dietary requirements:

Nodwch pa offer sydd angen/Note what equipment is required:

- Taflunydd/Projector
 Siart Fflip/Flip Chart
 Bwrdd Gwyn/White Board
 Darllenfa/Lectern
 Gliniadur/Laptop
 Offer Cyfieithu (i'w logi ar wahan)/Translation Equipment (for separate hire)

Manylion Person/Cwmni sy'n llogi'r ystafell / Details of person/Company hiring the room:

Enw/Name:

Cwmni/Company:

Rhif Archeb/Purchase Order:

Cyfeiriad/Address:

Rhif Ffôn Cyswllt/Contact Tel No:

E-bost Cyswllt /Contact Email:

Amodau a Thelerau Llogi Ystafell/*Room Hire Terms and Conditions*

Noder bod angen archebu pob lluniaeth ymlaen llaw. Ni fydd yn bosib archebu unrhyw beth yn ychwanegol ar y dydd
Please note that all refreshments need to be ordered beforehand. It will not be possible to order additional refreshments on the day.

Noder y disgwylir i bob ymwelydd barcio yn y maes parcio gyferbyn â'r adeilad; cost ddyddiol i barcio yw £1.70.
Please note that all visitors are expected to park in the car park opposite the building; daily charge for parking is £1.70.

Codir 50% o'r ffi ar unrhyw un sydd yn canslo cyfarfod llai na 48 awr ymlaen llaw.
50% of the fee will be charged for anyone that cancels with less than 48 hours notice.

Am ragor o wybodaeth neu i logi ystafell cysylltwch â ni drwy ebost post@meithrin.cymru
For further information or to book a room please contact us by email post@meithrin.cymru